

# Payment Policy

*Effective January 3, 2008*

Invoices – All material invoices must be paid in full prior to pickup or installation.

- Material will not be able to be picked up or installed if it is not paid in full.

Installation Invoices – All installation invoices must be paid in full no later than 30 days after installation.

- Invoices not paid in full within 30 days of install will be subject to a 2% late fee based on the total amount due. 2% will be added to the bill every 30 days after the initial late fee is assessed (e.g. 2% will be assessed at 30, 60 and 90 days).
- Invoices not paid within 90 days will be subject to court proceedings and the process to place a lien on your property will begin.

Returned Checks – All returned checks will be subject to a \$50 fee.

Sincerely,  
The Natural Built Home Staff



Safe for you. Sustainable for your planet.